



JACKIE CONTRERAS, Ph.D.
Acting Director

**County of Los Angeles
DEPARTMENT OF CHILDREN AND FAMILY SERVICES**

425 Shatto Place, Los Angeles, California 90020
(213) 351-5602

July 13, 2011

To: Supervisor Michael D. Antonovich, Mayor
Supervisor Gloria Molina
Supervisor Mark Ridley-Thomas
Supervisor Zev Yaroslavsky
Supervisor Don Knabe

From: Jackie Contreras, Ph.D.
Acting Director

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**CHILDREN ARE OUR FUTURE GROUP HOME PROGRAM CONTRACT
COMPLIANCE MONITORING REVIEW**

In accordance with your Board's April 14, 2009 motion, we are informing your Board of the results of a group home compliance review.

Children Are Our Future is located in Los Angeles County in the 3rd Supervisorial District and provides services to Los Angeles County Probation Department youth and Department of Children and Family Services' (DCFS) foster youth. According to the agency's program statement, its stated goal is "the achievement of significant improvements in the emotional health and well being of each resident." Children Are Our Future is licensed to serve a capacity of 54 children, ages 13 through 17.

The Out-of-Home Care Management Division (OHCMD) conducted a review of Children Are Our Future in September 2009 at which time the agency had nine six-bed sites and one DCFS male, age 15, placed in its care. This child had been placed with the agency for three months. For the purpose of this review, he was interviewed and his case file was reviewed. This child was prescribed psychotropic medication so we reviewed his case file to assess timeliness of psychotropic medication authorizations and to confirm that medication logs documented correct dosages were being administered as prescribed. In addition, five staff files were reviewed for compliance with Title 22 regulations and contract requirements.

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As Children Are Our Future serves both Probation and DCFS youth, the Probation Department conducted the 2010 monitoring review of the agency and will submit a full report of noted findings. DCFS participated in the Probation Department's March 29, 2011 exit conference with Children Are Our Future. At that time, findings noted in the DCFS 2009 review and resultant Corrective Action Plan (CAP) (See attached) were addressed. During this exit conference, we reviewed the status of our 2009 review findings in the following sections: Facility and Environment, Program Services, and Children's Health-Related Services, including Psychotropic Medication.

SCOPE OF REVIEW

The purpose of this review was to assess Children Are Our Future's compliance with the contract and State regulations. The visit included a review of the agency's program statement, administrative internal policies and procedures, the placed child's file and a random sampling of personnel files. A visit was made to all nine sites to assess the quality of care and supervision provided to children, and we conducted an interview with the one DCFS-placed child to assess the care and services he was receiving.

A copy of this report has been sent to the Auditor-Controller (A-C) and Community Care Licensing (CCL).

SUMMARY

Generally, the agency was providing good care to the DCFS-placed child, and the services were provided as outlined in the agency's program statement. The child stated he was doing fine at Children Are Our Future and that he liked the general environment of the Group Home. He also stated that he liked the other residents at the Group Home.

The direct care staff stated they were satisfied with the support they received from the administrative staff and found the regular in-service training sessions to be very useful.

At the time of the review, Children Are Our Future needed to complete all the required elements in accordance with the Needs and Services Plan (NSP) template so that future NSPs would be comprehensive. The agency also needed to maintain timely psychotropic medication authorization forms and address a few physical plant deficiencies, none of which posed a safety hazard to placed children.

Children Are Our Future was receptive to reviewing its monitoring procedures concerning submission of psychotropic medication authorization and to implementing some systemic changes to improve its compliance with regulations and the Foster Care Agreement.

NOTABLE FINDINGS

The following are the notable findings of our review:

- Some non-hazardous deficiencies were observed and needed repair.

During our March 2011 follow-up review, Children Are Our Future had not properly maintained the backyard of the Saticoy House. The Probation review noted additional physical plant deficiencies at each of the sites in the agency. These deficiencies were cosmetic and presented no child safety concerns.

- The one NSP reviewed was not comprehensive in that it did not contain the grade point average.

During our March 2011 follow-up review, Children Are Our Future was developing and maintaining comprehensive NSPs for the DCFS placed child.

- The placed child's psychotropic medication authorization was not submitted by the psychiatrist in a timely manner. This process was not properly monitored by the agency staff. Although this responsibility falls on the prescribing psychiatrist, Children Are Our Future failed to follow up with the prescribing psychiatrist to ensure timely submission to obtain a current psychotropic medication authorization. This issue was immediately brought to the provider's attention, and the Executive Director stated he would immediately inform his staff that all future psychotropic medication authorizations submitted by the prescribing psychiatrist were to be carefully monitored for timely submission.

During our March 2011 follow-up review, Children Are Our Future was appropriately monitoring psychotropic medication authorization forms for timely submission for approval.

The detailed report of our findings is attached.

EXIT CONFERENCE

The following are highlights from the DCFS exit conference held on October 23, 2009 and DCFS' follow-up of the Children Are Our Future's 2009 Corrective Action Plan (CAP), during the Probation Department's 2010 annual review exit conference held on March 29, 2011.

In attendance:

In attendance at the DCFS 2009 annual review exit conference held on October 23, 2009 were Michael Liguata, Executive Director, Children Are Our Future; and Linda Reusser, Monitor, DCFS OHCMD.

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In attendance at the Probation Department 2010 annual review exit conference held on March 29, 2011 were Anthony Linqata, Program Director, Sandra Harris, Assistant to the Director, Children Are Our Future; Joe Ninofranco, Monitor, Probation Department; and Donald Luther, Monitor, DCFS OHCMD.

Highlights:

The Executive Director was in agreement with our findings and recommendations. He stated that he would make every effort to adhere to completing the required elements of the NSP template.

Concerning the failure to submit the psychotropic medication authorization form for approval, the Executive Director stated that the treating psychiatrist reported that he would submit the authorization to the Juvenile Dependency Court Medication Support Division; however, he had not. The Monitor spoke to the treating psychiatrist who reported that he planned to submit the authorization, but the child's former foster mother told him that she had the right to authorize medication use and he allowed this to be the last word on the matter. Although this responsibility falls on the prescribing psychiatrist, Children Are Our Future failed to follow up with the prescribing psychiatrist to ensure timely submission to obtain a current psychotropic medication authorization. The Executive Director stated that he would immediately inform his staff that they were to monitor submission of all future psychotropic medication authorizations. He also agreed to repair physical plant deficiencies at the Group Home sites as quickly as possible.

As agreed, Children Are Our Future provided a timely written CAP addressing each recommendation noted in this compliance report. The approved CAP is attached. As noted in the monitoring protocol, a follow-up visit will be conducted to address the provider's approved CAP and assess for full implementation of recommendations.

If you have any questions, please call me or your staff may contact Aldo Marin, Board Relations Manager, at (213) 351-5530.

JC:RS:KR
EAH:BB:lr

Attachments

c: William T Fujioka, Chief Executive Officer
Wendy Watanabe, Auditor-Controller
Donald H. Blevins, Chief Probation Officer
Public Information Office
Audit Committee
Sybil Brand Commission
Michael Linqata, Executive Director, Children Are Our Future
Jean Chen, Regional Manager, Community Care Licensing

CHILDREN ARE OUR FUTURE CONTRACT COMPLIANCE MONITORING REVIEW - SUMMARY

9110 Independence Ave.

Chatsworth, CA. 91311

License #s 197600743, 197606393, 197605633, 197606680, 197602059, 197600298,
197605332, 197601442, 191222605

Rate Classification Level: 12

	Contract Compliance Monitoring Review	Findings: November 2009
I	<u>Licensure/Contract Requirements</u> (9 Elements) <ol style="list-style-type: none"> 1. Timely Notification for Child's Relocation 2. Stabilization to Prevent Removal of Child 3. Transportation 4. SIRs 5. Compliance with Licensed Capacity 6. Disaster Drills Conducted 7. Disaster Drill Logs Maintenance 8. Runaway Procedures 9. Allowance Logs 	<ol style="list-style-type: none"> 1. Full Compliance 2. N/A 3. Full Compliance 4. Full Compliance 5. Full Compliance 6. Full Compliance 7. Full Compliance 8. Full Compliance 9. Full Compliance
II	<u>Facility and Environment</u> (6 Elements) <ol style="list-style-type: none"> 1. Exterior Well Maintained 2. Common Areas Maintained 3. Children's Bedrooms/Interior Maintained 4. Sufficient Recreational Equipment 5. Sufficient Educational Resources 6. Adequate Perishable and Non Perishable Food 	<ol style="list-style-type: none"> 1. Needs Improvement 2. Needs Improvement 3. Full Compliance 4. Full Compliance 5. Full Compliance 6. Full Compliance
III	<u>Program Services</u> (8 Elements) <ol style="list-style-type: none"> 1. Child Population Consistent with Program Statement 2. DCFS CSW Authorization to Implement NSPs 3. Children's Participation in the Development of NSPs 4. NSPs Implemented and Discussed with Staff 5. Therapeutic Services Received 6. Recommended Assessments/Evaluations Implemented 7. DCFS CSWs Monthly Contacts Documented 8. Comprehensive NSPs 	<ol style="list-style-type: none"> 1. N/A 2. N/A 3. N/A 4. N/A 5. N/A 6. N/A 7. N/A 8. Needs Improvement

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IV	<u>Educational and Emancipation Services</u> (4 Elements) <ol style="list-style-type: none"> 1. Emancipation/Vocational Programs Provided 2. ILP Emancipation Planning 3. Current IEPs Maintained 4. Current Report Cards Maintained 	<ol style="list-style-type: none"> 1. Full Compliance 2. Full Compliance 3. N/A 4. Full Compliance
V	<u>Recreation and Activities</u> (3 Elements) <ol style="list-style-type: none"> 1. Participation in Recreational Activity Planning 2. Participation in Recreational Activities 3. Participation in Extra-Curricular, Enrichment and Social Activities 	Full Compliance (All)
VI	<u>Children's Health-Related Services (including Psychotropic Medications)</u> (9 Elements) <ol style="list-style-type: none"> 1. Current Court Authorization for Administration of Psychotropic Medication 2. Current Psychiatric Evaluation Review 3. Medication Logs 4. Initial Medical Exams Conducted 5. Initial Medical Exams Timely 6. Follow-up Medical Exams Timely 7. Initial Dental Exams Conducted 8. Initial Dental Exams Timely 9. Follow-Up Dental Exams Timely 	<ol style="list-style-type: none"> 1. Needs Improvement 2. Full Compliance 3. Full Compliance 4. Full Compliance 5. Full Compliance 6. Full Compliance 7. N/A 8. Full Compliance 9. N/A
VII	<u>Personal Rights</u> (11 Elements) <ol style="list-style-type: none"> 1. Children Informed of Group Home's Policies and Procedures 2. Children Feel Safe 3. Satisfaction with Meals and Snacks 4. Staff Treatment of Children with Respect and Dignity 5. Appropriate Rewards and Discipline System 6. Children Free to Receive or Reject Voluntary Medical, Dental and Psychiatric Care 7. Children Allowed Private Visits, Calls and Correspondence 8. Children Free to Attend Religious Services/Activities 9. Reasonable Chores 10. Children Informed about Psychotropic Medication 11. Children Aware of Right to Refuse Psychotropic Medication 	Full Compliance (ALL)

VIII	<p><u>Children's Clothing and Allowance</u> (8 Elements)</p> <ol style="list-style-type: none"> 1. \$50 Clothing Allowance 2. Adequate Quantity of Clothing Inventory 3. Adequate Quality of Clothing Inventory 4. Involvement in Selection of Clothing 5. Provision of Personal Care Items 6. Minimum Monetary Allowances 7. Management of Allowance 8. Encouragement and Assistance with Life Book 	Full Compliance (ALL)
IX	<p><u>Personnel Records (including Staff Qualifications, Staffing Ratios, Criminal Clearances and Training)</u> (12 Elements)</p> <ol style="list-style-type: none"> 1. Education/Experience Requirement 2. Criminal Fingerprint Cards Timely Submitted 3. CACIs Timely Submitted 4. Signed Criminal Background Statement Timely 5. Employee Health Screening Timely 6. Valid Driver's License 7. Signed Copies of GH Policies and Procedures 8. Initial Training Documentation 9. CPR Training Documentation 10. First Aid Training Documentation 11. Ongoing Training Documentation 12. Emergency Intervention Training Documentation 	Full Compliance (ALL)

**CHILDREN ARE OUR FUTURE GROUP HOME PROGRAM
CONTRACT COMPLIANCE MONITORING REVIEW**

**Children Are Our Future
Administrative Office
9110 Independence Ave.
Chatsworth, CA. 91311
Rate Classification Level: 12**

SITE LOCATIONS

Chatsworth House
10928 Remmett Avenue
Chatsworth, CA. 91311
Phone number: 818-709-3808
License # 197600743

Constance House
10033 Shoup Avenue
Chatsworth, CA. 91311
Phone number: 818-709-3808
License # 197606393

Harvey House
19600 Superior Street
Northridge, CA. 91324
Phone number: 818-709-3808
License # 197605633

Howard House
20463 Mayall Street
Northridge, CA. 91324
Phone number: 818-709-3808
License # 197606680

Kezios House
20440 Keswick Street
Canoga Park, CA. 91306
Phone number: 818-709-3808
License # 197602059

Legg House
19110 Merion Drive
Northridge, CA. 91326
Phone number: 818-363-7154
License # 197600298

Saticoy House
17622 Lemarsh Street
Granada Hills, CA. 91344
Phone number: 818-709-3808
License # 197605332

Terry House
19646 Ballinger Street
Northridge, CA. 91344
Phone number: 818-709-4439
License # 197601442

West Hills House
8569 Faust Avenue
West Hills, CA. 91304
Phone number: 818-709-3808
License # 191222605

The following report is based on a "point in time" monitoring visit and addresses findings noted during the September 2009 monitoring review. During March, 2011, we also conducted a follow-up review of the agency to determine the status of our prior findings.

CONTRACTUAL COMPLIANCE

Based on our review of one child's case file and five staff files, Children Are Our Future was in full compliance with six of nine sections of our Contract Compliance review: Licensure/Contract Requirements, Educational and Emancipation Services, Recreation and

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Activities, Personal Rights, Children's Clothing and Allowance, and Personnel Records. The following report details the three review sections found to be out of compliance.

FACILITY AND ENVIRONMENT

Based on our review of Children Are Our Future and an interview with the one DCFS-placed child, the agency fully complied with four of six elements in the area of Facility and Environment. Generally, the nine Group Home sites provided a home-like environment and their exteriors were well-maintained. The front yards were clean and well maintained and eight of the sites were adequately landscaped. At the Saticoy House, the backyard was not landscaped and the swimming pool had numerous large cracks. In addition, the backsplash behind the stove at the Kezios Group Home site needed repair.

The Group Homes maintained age-appropriate and accessible recreational equipment and on-site educational resources. They also maintained sufficient supplies of perishable and non-perishable foods.

The Auditor-Controller's (A-C) prior year review also noted that Children Are Our Future had not always ensured that the Group Home sites were maintained in accordance with CDSS Title 22 regulations.

Recommendation:

Children Are Our Future will ensure that:

1. All Group Homes sites are maintained and in good repair in accordance with Title 22 regulations.

During our March 2011 follow-up review, Children Are Our Future had not properly maintained the backyard of the Saticoy House. The Probation review noted additional physical plant deficiencies at each of the sites in the agency. These deficiencies were cosmetic and presented no child safety concerns.

PROGRAM SERVICES

Based on our review of one child's file, Children Are Our Future complied with seven of eight elements in the area of Program Services. One Needs and Services Plan (NSP) was not comprehensive in that it did not include the child's grade point average.

Recommendation:

Children Are Our Future management will assure that:

2. NSPs contain all required elements, including children's grade point averages.

During our March 2011 follow-up review, Children Are Our Future was developing and maintaining comprehensive NSPs.

CHILDREN'S HEALTH-RELATED SERVICES, INCLUDING PSYCHOTROPIC MEDICATION

Based on our review of the placed child's case file and interview, Children Are Our Future fully complied with eight of nine elements in the area of Children's Health-Related Services, including Psychotropic Medication.

The child was being seen routinely by the prescribing psychiatrist, and there was a psychotropic medication form in the child's file; however the form had not been submitted by the treating psychiatrist to the Court to obtain the necessary authorization. The Monitor spoke to the treating psychiatrist who reported that he planned to submit the authorization, but the child's former foster mother told him that she had the right to authorize medication use. He allowed this to be the last word on the matter, and no authorization form was submitted to the Juvenile Dependency Court Medication Support Division for approval. Although this responsibility falls on the prescribing psychiatrist, Children Are Our Future failed to follow up with the prescribing psychiatrist to ensure timely submission to obtain a current psychotropic medication authorization.

Recommendation:

Children Are Our Future management shall ensure that:

3. All psychotropic medication authorization forms are monitored for timely submission for approval.

During our March 2011 follow-up review, Children Are Our Future was appropriately monitoring psychotropic medication authorization forms for timely submission for approval.

PRIOR YEAR FOLLOW-UP FROM THE AUDITOR-CONTROLLER'S (A-C) REPORT

Objective

Determine the status of the recommendations reported in the A-C's prior monitoring review.

Verification

We verified whether the outstanding recommendations from the monitoring review listed in the May 6, 2009 report were implemented.

Review Results

The A-C's prior monitoring report contained 13 outstanding recommendations. Specifically, Children Are Our Future was to repair and replace items throughout the facilities; provide children with the required minimum weekly allowance; adequately secure items that pose a potential safety hazard; develop comprehensive NSPs that include measureable and attainable goals; maintain court authorizations for all children prescribed psychotropic medication; provide children with a sufficient quantity of clothing; allow age-appropriate

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children the opportunity to participate in emancipation and vocational programs; allow children the opportunity to participate in the planning of activities; maintain medication logs with accurate and updated information; provide adequate personal care items; ensure that current Individualized Education Plans are maintained; provide children the opportunity to select their own clothing; and provide activities that are of interest to the children.

Based on our follow-up of these recommendations, Children Are Our Future fully implemented all but three recommendations: maintaining Group Home sites in good repair, developing comprehensive NSPs, and monitoring psychotropic medication authorization forms for timely submission. Corrective action was requested of the agency to further address these findings.

Recommendation:

Children Are Our Future management shall ensure that:

4. It fully implements the three outstanding recommendations from the A-C's Report issued May 6, 2009, which are noted in this report as Recommendations 1, 2 and 3.

During our follow-up review in March 2011, Children Are Our Future implemented Recommendations 2 and 3; however, the agency had not fully implemented Recommendation 1 in the area of Facility and Environment.



January 8, 2010

Barbara Butler, Group Home Mgr.
DCFS-OHCMD
9320 Telstar Avenue #206
ElMonte, CA 91731

Dear Ms. Butler:

Following please find our response to the Preliminary Performance Evaluation Results for the Monitoring review which began September 1, 2009.

Vincent DeLuna's Needs and Services Plan

The Case Manager is responsible to gather and oversee all information with regard to their assigned residents' case. The Case Manager will contact the County Worker within 24 hrs. of Placement with contact information.

PMAs: Children Are Our Future will ensure that all residents that come in to agency under the care of a Psychiatrist obtain and process a PMA for that resident in a timely fashion and transition that resident to the CAOF Psychiatrist as soon as possible to better ensure the continuity of care.

Site Deficiencies

Work on all sites was completed on or before 9-29-09 with the exception of the following.

Kezios Site: Kitchen Back Splash was completed 12-22-09

Saticoy Site: The grass in the backyard is an ongoing project. Reseeding attempts were not completely successful due to the large tree that impairs the growth of the grass. Swimming Pool is ongoing. Owner in process of refinishing and repairing pool. As of 1-7-10 pool repair is approximately 1/2 completed.

Please note that a preliminary, hand written, CAP was submitted to Ms. Reusser via her assistant Queenie and subsequently emailed to Ms. Reusser on 11-10-09. CAOF understands that this CAP was not in an acceptable format and has corrected the format.

If you have any questions or concerns regarding the above, please contact me at the number listed below.

Respectfully Submitted,


Michael B. Linquata
Executive Director

9110 INDEPENDENCE AVE • CHATSWORTH, CA 91311

(818) 709-3808 • (818) 709-3906

A Non-Profit-Non Sectarian Residential and Educational Group Home Network



JACKIE CONTRERAS, Ph.D.
Interim Director

**County of Los Angeles
DEPARTMENT OF CHILDREN AND FAMILY SERVICES**

9320 Telstar Avenue, Suite 216, El Monte, California 91731
(626) 569-6801

May 20, 2011

Constance Gentry
44144 Catsue Place
Lancaster, CA 93536

Dear Ms. Gentry:

This letter is in response to your email on May 5, 2011 to Interim Director Jackie Contreras and Medical Director Dr. Charles Sophy of the Los Angeles County Department of Children and Family Services (DCFS). In your email you raise several issues regarding negligent social workers; Holds placed on foster homes due to false accusations; whether changes could be made regarding restraining violent children; and the lack of full disclosure on children being placed in licensed foster homes. I have been asked to investigate your concerns and respond to you directly.

I understand that you are frustrated with the length of time it is taking to complete your foster home re-evaluation. You reported that the social workers are negligent and requested an immediate investigation of DCFS Children's Social Worker JoAnn White and Licensing Program Analyst Kathy Landry of Community Care Licensing (CCL). As Ms. Landry is employed with the California Department of Social Services Community Care Licensing Division, your concerns have been forwarded to her manager for review and response.

In regards to Ms. White, we realize that you feel that she has not completed your foster home re-evaluation in a timely manner. Our goal is to complete foster home re-evaluations in 90 days. Please understand that the length of time to complete this process is often contingent upon receiving information from various sources, including CCL, DCFS Children Social Workers and other departmental staff. In your case, the re-evaluation of your foster home could not move forward due to open child abuse referrals and CCL complaints.

Your foster home re-evaluation was opened and subsequently deferred when a Hold was placed on your home on January 6, 2010. We received two separate child abuse referrals dated December 8, 2009. One referral alleged physical and emotional abuse which was deemed inconclusive on June 16, 2010 and the other referral alleged severe and general neglect which was deemed substantiated on June 16, 2010. In addition, from December 16, 2009 to July 21, 2010, CCL investigated seven different incidents of alleged personal rights violations by you and/or someone in your home. Of those complaints, three were deemed unfounded, three were inconclusive and one was substantiated.

After CCL completed their investigations, we re-opened your foster home re-evaluation on October 21, 2010 and Ms. White visited your home. However, the re-evaluation was deferred again in December 2010 due to an Informal Conference with CCL which was scheduled for February 24, 2011 to address personal rights complaints and other reporting requirements.

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CONSTANCE GENTRY

May 20, 2011

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We re-opened your foster home re-evaluation again and Ms. White visited your home on March 17, 2011. In accordance with established protocol, you will be receiving a letter regarding the outcome of your re-evaluation and the status of the Hold on your foster home by June 17, 2011, within 90 days from Ms. White's visit to your home.

While we recognize that you feel Holds are placed on foster homes due to false allegations, I was able to determine that the Hold placed on your foster home in January 2010 was due to a child abuse investigation that was substantiated. If you disagree with the outcome of the investigations conducted, you may consider consulting with the chain of command in the office that conducted the investigations. Further, as substantiated and inconclusive allegations of severe neglect are reported to Child Abuse Central Index (CACI), you may make a written request for a CACI Grievance Hearing. This request should be mailed to the Appeals Management Division, 501 Shatto Place, Suite 300, Los Angeles, CA 90020.

Ms. Gentry, I understand that you feel that changes should be made regarding restraining violent children from harming themselves and others. In your email you indicated that you have had children placed in your home with high emotional and behavioral needs. As an experienced foster parent, I am sure you are aware that the Foster Care Regulations - Title 22, Personal Rights, 89372 (D)(8) specifically state that children are: "Not to be restrained or placed in any restraining device other than as specified in Section 89475.2, Postural Supports and Protective Devices." As this is a State regulatory standard, DCFS has no authority to modify this regulation and caregivers are expected to comply.

You also raised the concern that placement workers do not provide full disclosure to caregivers regarding a child at the time of placement. DCFS policy requires that social workers provide caregivers with the DCFS 709 Foster Needs and Case Plan Summary and the Health and Education Passport no later than 30 days following the initial placement. As you know, placements are often made on an emergency basis and full histories are not always readily available. If at any time, you feel you have not been provided with "full disclosure" of a child's background, please contact the child's social worker or their supervisor to obtain necessary information. Further, if you do not receive the Health and Education Passport for a child and the written plan identifying the specific needs and services of the child at the time of placement, foster care regulations state that caregivers shall ask the placing social worker the questions on the enclosed Pre-Placement Questionnaire.

Finally, thank you for sharing the compliments for the services provided by Children's Social Worker Lenise Petri. We will share the information with her managers. However, I do want to clarify that while Ms. Petri may have shared with you that the re-evaluation workers have all of her "best qualified foster homes on hold due to accusations", yours included, please know that this is not the case. While I am not a liberty to discuss the reasons for Holds on other foster homes, your Hold was placed due to an investigation of child abuse allegations and remains as the allegations were deemed to be substantiated. As stated earlier you will be notified in writing by June 17, 2011 on the status of the Hold and the outcome of your foster home re-evaluation.

CONSTANCE GENTRY

May 20, 2011

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Thank you for bringing your concerns to our attention. Should you have any questions or would like to discuss this further, please feel free to contact me at (626) 569-6801.

Sincerely,

A handwritten signature in cursive script, reading "Karen Richardson".

Karen Richardson, Division Chief
Out-of-Home Management Division

c: Lenora Scott, Regional Manager, CCL
Elizabeth A. Howard, CSA III, Foster Home Re-Evaluation Unit
Anita Melendez, SCSW, Foster Home Re-Evaluation Unit
JoAnn White, CSW, Foster Home Re-Evaluation Unit

PRE-PLACEMENT QUESTIONNAIRE

INSTRUCTIONS: If the caregiver does not receive the Health and Education Passport for a "child" and the written plan identifying the specific needs and services of the "child" at the time of placement, the caregiver shall ask the placement social worker, at a minimum, all of the following Pre-Placement Questionnaire questions [Section 89468, Admission Procedures, subsections (b)(1) through (10)].

CAREGIVER NAME

DATE

CHILD'S NAME

1. Does the "child" have any allergies? (i.e. any medications, peanuts, strawberries, dogs, cats, etc.)
2. Does the "child" have a history of infections or contagious diseases?
3. Is the "child" taking any prescription medications?
4. Does the "child" have physical limitations? Is any special care needed?
5. Does the "child" have any medical conditions I should know about? (i.e. diabetes, epilepsy, etc.)
6. Does the "child" have any mental health conditions I should know about? (i.e. schizophrenia, bi-polar disorder, etc.)
7. Does the "child" have a history of suicide attempts?
8. Does the "child" have any behavioral problems? (i.e. drug abuse, running away, or starting fires, etc.)
9. Does the "child" have a history of physical or sexual abuse?
10. Does the "child" act out sexually?